

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

I. Details of the Institution

1.1 Name of the Institution

NARAYAN ZANTYE COLLEGE OF COMMERCE

1.2 Address Line 1

VATHADEV, SARVAN

Address Line 2

POST INDUSTRIAL ESTATE

City/Town

BICHOLIM-GOA.

State

GOA

Pin Code

403529

Institution e-mail address

zantyeedu@rediffmail.com

Contact Nos.

0832-2361377
0832-2363769

Name of the Head of the Institution:

SHRI. RAJESH AMONKAR

Tel. No. with STD Code:

0832-2361377

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.76	August, 2015	5 YEARS
2	2 nd Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR Not Applicable (DD/MM/YYYY)
ii. AQAR Not Applicable (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes UGC No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

POST GRADUATE : M.COM
RESEARCH CENTRE IN COMMERCE

1.11 Name of the Affiliating University (for the Colleges)

GOA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/> <input type="text"/>
2.11 No. of meetings with various stakeholders:	Faculty <input type="text" value="10"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="05"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs.3,00,000/-"/> for 5 years (2012-2017)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Writing of Quality Research Papers and Major/Minor Projects
2. Staff Development Programme
3. e-filing of Tax Returns

2.14 Significant Activities and contributions made by IQAC

Review of Recommendations made by the NAAC Peer Team
 Conducted Workshop for Teaching, Non-Teaching Staff and students
 Scrutiny of Application of Teachers recruitment
 Special sessions by an expert on NAAC Accreditation Process
 Designed and Implemented Teachers Diary
 Designed and Implemented Academic Year Calendar for students
 Semester wise teaching plans collected from Teachers
 Publication of college Newsletter Pratibimb A Reflection
 Gyangrant of PG Department
 E-Journal of PG Department
 In House Research Journal with ISSN No.2454-6526

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To organise Curricular, Co-Curricular and Extra –Curricular Activities <u>Plan of Action</u> June 2015:</p> <ol style="list-style-type: none"> 1. Library Orientation Program 2. International Yoga Day Celebration 3. Fitness Camp 4. NSS Orientation 5. International Drug Awareness Day 6. CMA Foundation Course Exam June 2015 7. CA-CPT Exam June 2015 <p>July 2015:</p> <ol style="list-style-type: none"> 1. CEO Series for M.Com students 2. State Level Workshop on ‘Econometrics for Finance’ 3. NSS Inauguration 4. Tree Plantation Programme by NSS 5. Orientation on ‘Prevention of Sexual Harassment 6. P.T.A Annual General Body Meeting 7. Computer Networking and Hardware Course 8. Young Indians (YI) Yuva Chaupal Orientation Program 	100%

August 2015

1. Aadhaar Card and Election Card Registration
2. Inauguration of Wall paper
3. Library Day Celebration and Inauguration of Book Bank Scheme
4. Yoga Camp
5. Memory Development Program
6. Football Coaching Camp
7. Talk on Consumer Rights and Responsibilities
8. International Youth Day Celebration
9. Students' Council Inauguration
10. Independence Day Celebration
11. Personality Development through Theatre Art
12. Tree Plantation Programme by Alumni Association
13. Nature Club Inauguration
14. Soft Toy Making Course
15. Sale of Rakhees of Keshav Seva Sadhana School for Special Children
16. Accounting Quiz
17. Industrial visit to CIBA-Assagao
18. National Sports Day Celebration

September 2015

1. 'Blogging' Workshop
2. Workshop on 'Cyber Security'
3. Essay Writing Competition on 'Tourism in Goa – The Way Ahead'
4. Talk on Right To Information Act
5. Teachers Day Celebration
6. Workshop on 'Practical Application of SPSS'
7. Talk on 'Writing on Effective Research Paper'
8. Workshop on 'Data Analysis using SPSS'
9. Plastic PET Bottles Collection Drive
10. Session on Entrepreneurship Development
11. Talk on 'Voters Awareness'
12. Road Safety Programme

October 2015

1. Awareness Programme on Financial Inclusion
2. Career Counselling Program at Higher Secondary School
3. PAN Cards for Students
4. e-banking Workshop
5. Certificate Course of Tally ERP (9) and Web Page Designing
6. Saraswati Poojan
7. Panel Discussion on 'Development of Sports in Goa'.
8. Visit to Keshav Seva Sadhana's School for Special Children
9. Talk on Drug Abuse and Illicit Trafficking
10. Workshop on 'Writing Quality Research Papers and Major / Minor Projects
11. Swatchch Bharat Abhiyan

November 2015

1. Talk on 'Success through Emotional Marketing'
2. Synopsis Writing Competition
3. NSS Special Camp
4. Staff Development Programme for Non-Teaching Staff
5. Nature Club Field Trip to Spice Farm
6. Winter Placement or Training at Firms, Banks, Companies

December 2015

1. Talk on Companies Act 2013 and its relevance in other fields
2. Computer Training Programme for Non-Teaching Staff
3. Students Registration for Software Course from IIT, Bombay
4. Workshop on E-views and Gretl
5. Fun week Celebration
6. Equinox-2015 – Inter Class and Inter-Collegiate events
7. Inauguration of Red Ribbon Club
8. Talk on the occasion of World Aids Day 'Aids and Its Common Myths'

January 2016

1. Talk on Financial Planning and Health Management
2. Talk on Schemes for citizens under Panchayat and Municipality
3. Talk on Understanding the basis of Cost of Capital
4. Workshop on Preparation for answering Bank Examination
5. Talk on Environmental Protection and Sustainable Development
6. Course in Vedic Mathematics
7. Workshop on 'Introduction to Kaizan 5's and Management Techniques'
8. Workshop on 'TQM, VSM and Communication skills
9. Workshop on 'Six Sigma, Goal Settings and Commercial Knowledge'
10. Workshop 'Relevance Applicability and suitability of Statistical Tools for Commerce and Management
11. National Youth Day Celebration
12. Session on 'Communication and Public Speaking'
13. Open Day for F.Y.B.Com, S.Y.B.Com, T.Y.B.Com
14. Workshop on Photography
15. Rangoli Workshop

February 2016

1. Workshop on Grooming for Interviews
2. Talk on Sharemarkets: Place for Smart and Intelligent Investors
3. Tongue – Twister – Bridge Course in English
4. Talk on 'Importance of Learning Portuguese Language
5. Elocution Competition on 'Role of Youth in Nation Building'
6. Book Exhibition
7. Education Tour to Hyderabad
8. Blood Donation Camp
9. One Act Play in Marathi and Konkani Language
10. Workshop on Mushroom Cultivation

<p><u>March 2016</u></p> <ol style="list-style-type: none"> 1. Food Bazaar 2. Seminar on 'Union Budget 2016-2017' <p><u>April 2016</u></p> <ol style="list-style-type: none"> 1. Workshop on 'e-filing of Tax Returns' 2. Short Term Course on 'Tally ERP (9)' 3. Finishing School Programme for T.Y.B.Com students <p><u>May 2016</u></p> <ol style="list-style-type: none"> 1. CMA Coaching Classes 2. CA-CPT Coaching Classes 	
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was uploaded on the college website for Faculty, students and General Public.
 AQAR was used for Planning activities for Academic Year 2016-17.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	0	1	0
PG	1	0	1	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	1	2	3	6
Others	2	0	2	2
Total	6	2	7	8

Interdisciplinary	1	2	3	3
Innovative	0	1	1	4

✓ ✓

1.2 (i) Flexibility of the Curriculum: CBCS/~~Core~~/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	0
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/Update done by BOS at University Level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	08	09	--	--

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	03	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	08
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	14	04
Presented papers	1	11	--
Resource Persons	Nil	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ol style="list-style-type: none"> 1. WiFi Connectivity on Campus 2. INFLIBNET 3. Language Laboratory 4. e-book section (N-LIST) 5. Resources from NPTEL are available 6. Open Access Resources 7. Computer Laboratories 8. Open Source Software
--

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Assignment - Collection & Evaluation through e-mail

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	12	--
----	----	----

2.10 Average percentage of attendance of students

87.81%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
T.Y.B.Com	157	11	64	58	17	95.54%
M.Com	33	--	21	10	--	94%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Teaching plans by individual teachers
- Student evaluation
- Exams and assessment, declaration of results
- Open day for parents/ guardians
- Use of ICT facilities
- Teacher's diary
- Laptops to all faculty members
- Faculty Development Programmes

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	02
HRD Programmes	01
Orientation Programmes	02
Faculty exchange Programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others-1. Faculty Enrichment Programme	02
2. Orientation for new recruits	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	01	NIL	01
Technical Staff	NIL	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducted FDP cum workshop on 'Writing of Quality Research Papers and Major/Minor Research Project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	01	UGC	--
Outlay in Rs. Lakhs	NIL	1 Lakh	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	01	--
Non-Peer Review Journals	04	--	--
e-Journals	04	--	--
Conference proceedings	01	02	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **Not Applicable**

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	01		--	01
	Sponsoring agencies	--	College		--	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year NIL

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01
07

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

NIL

 SRF

NIL

 Project Fellows

NIL

 Any other

NIL

3.21 No. of students Participated in NSS events:

University level	<table border="1"><tr><td>--</td></tr></table>	--	State level	<table border="1"><tr><td>--</td></tr></table>	--
--					
--					
National level	<table border="1"><tr><td>02</td></tr></table>	02	International level	<table border="1"><tr><td>01</td></tr></table>	01
02					
01					

3.22 No. of students participated in NCC events:

University level	<table border="1"><tr><td>--</td></tr></table>	--	State level	<table border="1"><tr><td>--</td></tr></table>	--
--					
--					
National level	<table border="1"><tr><td>--</td></tr></table>	--	International level	<table border="1"><tr><td>--</td></tr></table>	--
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--					

3.23 No. of Awards won in NSS:

University level	<table border="1"><tr><td>--</td></tr></table>	--	State level	<table border="1"><tr><td>--</td></tr></table>	--
--					
--					
National level	<table border="1"><tr><td>01</td></tr></table>	01	International level	<table border="1"><tr><td>--</td></tr></table>	--
01					
--					

3.24 No. of Awards won in NCC:

University level	<table border="1"><tr><td>--</td></tr></table>	--	State level	<table border="1"><tr><td>--</td></tr></table>	--
--					
--					
National level	<table border="1"><tr><td>--</td></tr></table>	--	International level	<table border="1"><tr><td>--</td></tr></table>	--
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3.25 No. of Extension activities organized

University forum	<table border="1"><tr><td>--</td></tr></table>	--	College forum	<table border="1"><tr><td>14</td></tr></table>	14			
--								
14								
NCC	<table border="1"><tr><td>--</td></tr></table>	--	NSS	<table border="1"><tr><td>10</td></tr></table>	10	Any other	<table border="1"><tr><td>02</td></tr></table>	02
--								
10								
02								

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- NSS Special Camp
- Computer Networking and Hardware Course
- Equinox – Cultural events
- Swatch Bharat Mission
- Plastic Collection Drive
- Paper Bags Project
- Tree Plantation
- Yoga Workshop
- Sports Activities
- NSS Activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20000 Sq mts	Nil		20000 Sq mts
Class rooms	13	Nil		13
Laboratories	03	Nil		03
Seminar Halls	01	Nil		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		25 09 01 02	M.Com Self Financing Course Non Salary Grants Examination Fund Management Investment (Receivable from UGC)	37
Value of the equipment purchased during the year (Rs. in Lakhs)		547085 33513 37500 57475 <hr/> 618098	M.Com Self Financing Course Non Salary Grants Examination Fund Management Investment (Receivable from UGC)	618098
Others (Furniture & Fixtures)	--	242570 530787 533000 535524 <hr/> 1841881	M.Com Self Financing Course Non Salary Grants Examination Fund Management Investment (Receivable from UGC)	1841881

4.2 Computerization of administration and library

New GENLIB Library Management Software installed
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8822	1764400	249	85720	9071	1850120
Reference Books	3538	960885	033	15399	3571	976284
e-Books (N-List)	125000 +	--	--	--	125000 +	--
Journals	36	92260	20	32329	56	124589
e-Journals (N-List)	6500 +	5700	--	--	6500 +	5700
Digital Database	--	--	--	--	--	--
CD & Video	286	--	--	--	286	--
Others: Magazines	21	28148	01	950	22	29098
Other Books	3239	323900	--	--	3239	323900

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres (e Library)	Computer Centres (Research Course)	Office	Departments (Staff)	Others (IQAC Cell)
Existing	63	32	Entire Campus is Wifi Enabled	20	05	05	01	--
Added	04	03		--	--	--	--	01
Total	67	35		20	05	05	01	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

01. WIFI Facility is provided to students and staff in the entire campus at 8 MBPS
02. The Librarian of the college created awareness among students and staff about e-resources available through N-List Programme.

4.6 Amount spent on maintenance in lakhs :

i) ICT	212947
ii) Campus Infrastructure and facilities	75468
iii) Equipments	27345
iv) Others	42207
Total :	357967

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Regular notices on Student Scholarship, Election, Seminars & Sports.
- 2) Orientation to F.Y.B.Com Students (Library/NSS/Sports)/ M.Com students
- 3) Continuous class Mentoring.
- 4) Career Counselling at the time of admission

5.2 Efforts made by the institution for tracking the progression

- 1) Alumni meet (every year)
- 2) Feedback from Ex-students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
516	74	06	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	229	38.42%		367	61.58%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						417	10	26	142	01	596

Demand ratio: 1.26:1

Dropout % : Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Organised Banking Coaching Classes for the benefit of the students

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	02	GATE	--	CAT	--	CMA	02
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--	CPT	03

5.6 Details of student counselling and career guidance

- 1) Appointment of Counselor
- 2) Appointment of class mentors & mentoring of Students
- 3) Open day
- 4) Workshop on Grooming for Interviews
- 5) Workshop on preparation for answering bank examination

No. of students benefitted

516

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	120	06	--

* Winter placement for B.Com students for a period of one month

5.8 Details of gender sensitization programmes

Talk on “Women Rights – Provision from human rights for T.Y.B.Com”.

Inaugurated Jurisprudence Wallpaper on theme “Save Girl Child”

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 183 National level 07 International level --

No. of students participated in cultural events

State/ University level 67 National level 02 International level --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 02 National level -- International level --

Cultural: State/ University level 08 National level -- International level --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	45	48450
Financial support from government	54	410692
Financial support from other sources	44	176000
Number of students who received International/ National recognitions	03	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISSION : to be the centre of best quality education and research

MISSION: we at zantye college are committed to impart and innovate education, direct our inputs into productive outputs and to develop socially responsible citizens for our nation

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Faculty members are on the Board of studies in their respective subjects and make contributions to changes in syllabi for the undergraduate courses and PG courses.
2. Workshops are also attended by the faculty members to contribute and express their views and opinions
3. Feedback from industry, students, faculty , parents , beneficiaries and society

6.3.2 Teaching and Learning

- Laptop with Wi fi connectivity on campus
- Use of audio visual tools
- Commerce laboratory
- A computerised library
- ICT based teaching
- Campus is wi fi enabled
- Expert speakers are invited

6.3.3 Examination and Evaluation

The college has adopted two components of evaluation

- 1) Intra semester assessment (ISA) 20% and
- 2) Semester end examinations (SEE) 80%

The examination committee is appointed to conduct the examination, preparation of Results, providing feedback to parents about performance of students.

The post graduate course i.e M.COM has adopted the Choice Based Credit System (CBCS).

6.3.4 Research and Development

- Organisation of seminars/ workshops/ symposiums
- Participation in workshops/ seminars/ symposiums and conference
- Presentation /Publication of research papers and conference proceedings
- Minor research projects undertaken by faculty members
- In-house research journal with ISSN Number 2454-6526

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library provides e-library, book bank facilities
- Bar code reader
- Canteen Extention
- Co-operative Store
- IQAC Room

6.3.6 Human Resource Management

- Personal counselling and guidance
- Trekking, talks and seminars on various issues
- Training
- Planning the conduct of activities and programmes for student and staff.
- Open Day

6.3.7 Faculty and Staff recruitment

As per the rules of UGC/DHE/ Statutes of Goa University

6.3.8 Industry Interaction / Collaboration

- CEO series are organised for students
- Finishing school programme is organised for students
- MOUs
- Industrial Visit

6.3.9 Admission of Students

Admission to various courses is done through a transparent mechanism complying with the norms laid down by DHE (Directorate of higher education), Govt of Goa and the Goa University and the UGC. This includes selection of candidates on merit, interviews etc. an admission committee coordinates the admission process. The college has provisions for scholarships and financial assistance for economically disadvantaged and other categories of students

6.4 Welfare schemes for

Teaching	Insurance Scheme, LTC
Non teaching	Insurance Scheme, LTC
Students	Students Aid Fund, Freeship, Scholarship

6.5 Total corpus fund generated

Rs.7,15,910.00/-

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Dept. Council
Administrative	Yes	State Govt.	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Goa University has formed Statute for Autonomy

6.11 Activities and support from the Alumni Association

The Association meets annually and are updated on the progress of the College. They also support college by raising of funds and academic interaction.

6.12 Activities and support from the Parent – Teacher Association

- Annual meetings with P.T.A. Executive Committee and one General Body Meeting
- Organization of fund raising events for college.
- Organization of activities eg. Eco-clean campus drive/Gardening/Sweeping/Security/ eye check up camp
- PTA Scholarship/Freeships

6.13 Development programmes for support staff

Computer training programme
Workshops on Office Administration attended

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation drives, herbal plants, orchards, etc.
- Green, clean campus programme.
- Vermicomposting facility.
- Water harvesting project.
- Saving electricity by switching off the lights during interval time.
- Separating dry/wet wastes by keeping separate bins.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- i) Playing National Anthem at the beginning of the day.
- ii) Publication of College Journal 'Zantye's International Journal of Commerce and Management' with a Serial Number 1763 and ISSN Number 2454 – 6526 Bi-annually.
- iii) Publication of College News Letter 'Pratibimb- A Reflection' Quarterly.
- iv) Publication of P.G News Letter 'Gyangranth' Bi-annually.
- v) MoUs with industries and non-government organisations.
- vi) Students Consumer Co-operative Store.
- vii) CEO Series for M.Com.
- viii) Communication Lab

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Most of the activities were carried out according to the plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Social Outreach Programmes**
- ii) Skill Enhancement and Professional Upliftment Programmes**
- iii) Mentoring and Counselling for students**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **Tree Plantation programme**
- **Temple Cleaning Project**
- **Plastic Collection Drive**
- **Paper Bag Project**
- **Lake Cleaning Project**
- **Field Trip**
- **Pollution Under Control (PUC) Certificate was collected from Staff.**

✓

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

01. Well-equipped and adequate number of classrooms with a total seating capacity for nearly 600 students
02. ICT enabled classrooms for enhancing the quality of teaching learning.
03. Our college subscribes to UGCs' INFLIBNET N-LIST PROGRAMME where more than 6000+ online journals and 1,35,000+ e-books are available for access.
04. Well-furnished Computer Laboratory with Broadband connection.
05. A large Seminar hall of 200 seating capacity and an open air auditorium which can accommodate 800 students.
06. A Post Graduate Centre offering M. Com. on self- financing basis.
07. Coaching centre for CA-CPT and Foundation Course of ICMA.
08. Certificate courses in Computer Applications for the students and members of society and also other skill based employment oriented courses are conducted by the College.
09. A number of schemes to provide financial assistance to the needy and deserving students.
10. Gymkhana hall with indoor Gym and facilities for playing Badminton, Table tennis, Indoor games, etc.
11. A committed forward looking and supportive Management.
12. Well- qualified, experienced and dedicated teaching and non-teaching staff.
13. A vibrant and active P.T.A. and Alumni Association.
14. A socially motivated N.S.S. Unit.
15. Entrepreneurship Development Cell.
16. Women Development Cell.
17. Focus on overall personality development of the students.

Weakness:

01. The infrastructure available to undertake sports facilities needs upgradation.
02. Students experience difficulty in communicating in English.
03. Facilities available at the Research Centre needs modernisation.
04. Financial background of many students being weak more self-financing courses cannot be introduced

Opportunities:

01. To introduce skill enhancement courses for the students.
02. To satisfy the manpower demands of local tourism industry by providing skilled workforce in different tourism related jobs like transport, hospitality, foreign exchange management, etc.
03. To Publish research papers in National and International journals.
04. To commence job oriented, skill oriented and professional programs affiliated to the Goa University or any other accredited agency.
05. To be a centre for rural/community development programs.

Threats:

01. Majority students belong to economically weaker sections of society and are first generation learners.
02. Lack of financial support from the government to start grant-in-aid programs.
03. Entry of satellite centres of leading educational institutions from India or abroad.
04. After XIIth there are many institutions offering different courses like hospitality management, hotel Management, BBA, LLB and other courses. This may be a challenge in future.
05. Lack of Industrial Units to absorb the students.

8. Plans of institution for next year

- 1) To conduct Orientation lectures for the newly admitted students and newly appointed faculty members.
- 2) To invite eminent speakers to deliberate lectures on various areas.
- 3) To held Seminars/ Conferences/ Workshops.
- 4) To organise co-curricular, extra-curricular and sports activities for the benefit of the students.
- 5) To plan field trips and tours.
- 6) To conduct faculty development programmes.
- 7) To organise workshops and training for the enrichment of non-teaching staff.
- 8) To encourage faculty to present and publish research papers.
- 9) To motivate staff to participate in Seminars/ Workshops/ Conferences.
- 10) To build linkages with the industries so as to offer on-the-job training to the students.
- 11) To undertake social outreach programs.
- 12) To improve the quality of teaching learning by introducing ICT enabled learning.
- 13) To introduce ICT in making library more user friendly.
- 14) To make PTA and ALUMNI more vibrant and effective.
- 15) To conduct programmes to create awareness on environment protection.
- 16) To make mentoring and counselling effective.
- 17) To seek collaboration of NGOs and other social clubs in providing financial assistance to the needy and deserving students.

Name: Shri. Bipin Bandekar

Name: Shri. Rajesh Amonkar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
CPT	-	Common Proficiency Test
CMA	-	Cost and Management Accounting
