

Dr. Bipin N. Bandekar

Associate Professor

N. Zantye College of Commerce

Bicholim Goa

24-07-2026

To

The Principal

N. Zantye College of Commerce

Bicholim Goa.

Sub: Report of Class Mentor (Dr. Bipin Bandekar - Mentor - TY B Com B Class)

Sir,

I am submitting herewith a Mentoring file with report of 30 mentees of T.Y.B.Com. B class for A.Y. 2025-26. The following events/activities were undertaken during mentorship.

1. Assisted the mentees in filling students mentoring form.
2. Conducted weekly meeting of mentees on Wednesday and/or Saturday.
3. Conducted a session on Career for commerce graduates.
4. Discussed result and distributed marksheets of Sem V to students in the presence of parents.
5. Informed attendance to students and poor attendance to parents and noted on student's mentoring form in the month of September 2025 and March 2026.
6. Conducted Open Day (Parents Visit) on 20th March 2026 and informed the parents regarding attendance, progression, stock of backlog papers and overall progress of students.
7. Distributed notice to students regarding General body meeting of PTA held on 26-07-2025.
8. Informed the college office regarding the repairs/maintenance and other requirements of T.Y.B.Com. B class room suggested by students.
9. Provided orientation regarding 4th year of B. Com. Honours degree, filling of exam. forms.
10. Sorted out queries raised by students regarding internship course, computation of GPA.
11. Advised students to visit counsellor for counselling in case of problems out of my reach.
12. Out of 30 students, 17 passed B. Com Degree and 13 students needs improvements in various semesters. They were advised accordingly.

This is for your information and office record.

Thanking you.

Bandekar

Yours sincerely,

Copy to; 1. Mentoring File 2. NAAC Master File

Asishma der 1000/mentoring
Shreyash der website
JP
23/7/26

[Signature]

RECEIVED ON 23/07/2026
INITIAL JB
INWARD NO. 520
FILE Mentor