

ZANTYB BROTHERS EDUCATIONAL FOUNDATION'S
NARAYAN ZANTYB COLLEGE OF COMMERCE
BICHOLIM-GOA Post: Industrial Estate Pin 403 529
Phone: 2361377 E-mail: principal@zantyeccollege.ac.in
Website: www.zantyeccollege.ac.in

Sr. No.	Name of the post	No. of post	Category
1.	System Administrator (Contract basis) Period: 12 months or co-terminous to the joining of System Administrator whichever is earlier Qualifications: Essential:- 1) Bachelor of Engineering (Computer Science/IT) or M.Sc. (Computer Science/IT) or Master in Computer Application or B.Sc. (Computer Science with 3 years Industrial experience in Networking and System Administration) or BCA with 3 years Industrial experience in Networking and System Administration 2) Knowledge of Konkani Desirable:- 1) Knowledge of Computer Networking and Web Technology 2) Knowledge of Marathi	01	General
2.	Multi Tasking Staff (MTS) (Regular basis) Qualifications: Essential: 1) Passed Secondary School Certificate Examination from a recognized Board/Institution or Passed course conducted by Industrial Training Institute or equivalent qualification in relevant trade from a recognized Institution. Note: Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, may be considered in case posts relates to technical work. 2) Knowledge of Konkani 3) At least one year working experience: a) as an apprentice under the Apprentices Act; or b) in a Government Department/Organization/Office/Institute; or c) in a Semi-Government Organization/Office/Institute; or d) in a Factory/Company; or e) in any other private Establishment where not less than 05 persons are employed. Note: In case of clause (e) above, the application shall be accompanied by the following documents, namely;- i) certificate of experience issued by employer. ii) certified copy of Registration Certificate of establishment issued by the Labour Inspector. iii) certified copy of the Statement in form I submitted by employer to the Labour Inspector. Desirable:- 1) Knowledge of Marathi 2) Multi-tasking skills such as knowledge of operating office machines including computers.	01	OBC

Age Limit : 1) Not exceeding 45 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Government from time to time).

Pav and Service conditions : As prescribed by Directorate of Higher Education, Govt. of Goa and other competent authorities.

1. The application giving full details such as full name & address, date of birth, contact number, educational qualification, experience if any, alongwith the self-attested copies of certificates of qualifications, computer literacy certificate, experience certificates, birth certificate, valid employment registration card, valid 15 years residence certificate in Goa issued by competent authorities, valid caste certificate should reach the Principal within 15 days from the date of publication of this advertisement. A passport size photograph shall be affixed to the application.

2. Candidates already employed should send their application through proper channel.

3. The appointing authority reserves the right to devise methods of selection of candidate for the post based on merit and as per guidelines of the Directorate of Higher Education.

4) The incomplete applications shall not be considered.

5) If suitable reserved category candidate from the State of Goa is not available, candidates from unreserved category will be considered for appointment on contract basis for one year and the candidate so appointed will have no legal right or claim on the said post next year.

6) The right to fill up the above-mentioned posts is reserved.

Date : 29/05/2025

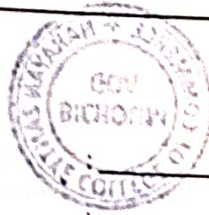
Sd/-
 Prof. (Dr.) Rajendra Kumbharjuvenkar
 PRINCIPAL

ZANTYE BROTHERS EDUCATIONAL FOUNDATION'S
NARAYAN ZANTYE COLLEGE OF COMMERCE
BICHOLIM GOA

APPLICATION FORM

Affix recent passport
size photograph

Post Applied for : _____



1. Full Name (BLOCK LETTERS) _____

2. Father's Name _____

3. Permanent Address : _____

4. Address for Correspondence /
Present Address : _____

5. Date of Birth : _____

6. Gender : Male : ☐

Female : ☐

7. Religion : _____

8. Nationality : _____

9. Domicile : _____
(State)

10. Category:

SC	ST	OBC	PwD	EWS	Gen
☐	☐	☐	☐	☐	☐

11. E-mail id : _____

12. Mobile No. : _____

13. Educational Qualification:

Qualification	University / Board	Subjects		Percentage of marks	Year of Passing
		Principal	Subsidiary		

14. Experience:

Name of the Organisation/ Institution	Designation	Nature of duties	Period		Duration.
			From	To	

15. If employed in Govt. Dept. / PSU, whether applied through proper channel : Yes / No.

Declaration : I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post applied for.

Date :

Place:

(Signature of the Applicant)



Dept. of Higher Education
Inward No. 5392
Date. 2.8.24

Department of Personnel

Government of Goa

Secretariat, Porvorim, Goa-403521.

File No.1/49/76-PER (Pt.II)/2802

Dated: 29/07/2024.

Notification

No.1/49/76-PER (Pt. II)

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Goa hereby makes the following rules to regulate the upper age limit for recruitment to the posts in various departments under Government of Goa, namely

1. Short title, application and commencement .-

- (1) These rules may be called the Government of Goa, upper age limit for Direct Recruitment Rules, 2024.
- (2) These rules shall apply to Group 'A', 'B' and 'C' posts under Government of Goa.
- (3) They shall come into force from the date of their publication in the Official Gazette.

2. Upper Age limit for Recruitment.- The upper age limit for Direct Recruitment shall be as specified in the Recruitment Rules for the relevant post.

3. Relaxation in upper age limit for Government servants and other employees.- The upper age limit for direct recruitment to the posts shall be relaxable for Government servants and regular employees of Aided Institutes under the Directorate of Education, Directorate of Higher Education and Directorate of Technical Education, upto five years.

4. Relaxation in upper age limit for contract employees.-

- (a) The upper age limit for direct recruitment to the posts shall be relaxable for contract employees who have worked in various Government Departments to the extent of their total contractual service subject to a maximum of five years provided that their initial contractual appointment is done through the process of advertisement adhering to due procedure/conditions of the recruitment.

Contd/-

1/11/24
24/8/24
1st Secy
Aided Instt.
GEDC/GSP
GSHCC/GU

(b) The Head of the Department shall certify that the said contractual employee is eligible for relaxation as provided in sub rule (a) above.

5. Relaxation in upper age limit for lecture basis teachers:

(a) The upper age limit for direct recruitment to the Teaching posts shall be relaxable up to five years for lecture basis teachers who have been consecutively appointed for minimum 5 years in various schools, colleges, institutions under Directorate of Education, Directorate of Higher Education and Directorate of Technical Education provided that their initial appointment on lecture basis is done through the process of advertisement adhering to due procedure/conditions of the recruitment.

(b) The Head of the Institution shall certify that the said lecture basis teacher is eligible for relaxation as provided in sub rule (a) above.

These rules are issued in consultation with the Goa Public Service Commission as regards to Group 'A' and 'B' posts, conveyed vide its letter No. COM/II/13/54 (1)/2014/657 dated 23/07/2024.

By Order and in the name of
the Governor of Goa



(Eshant V. Sawant)
Under Secretary (Personnel-I).

To,

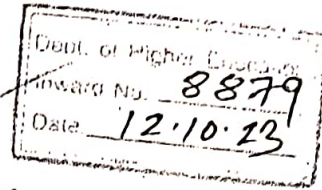
The Director, Printing and Stationery, Panaji with a request to publish this Notification in the next Official Gazette and to send to this Department 2 copies of the relevant Official Gazette.

Copy to:

- (1) All Heads of Department/Offices.
- (2) All Departments in the Secretariat.
- (3) The Secretary, Goa Public Service Commission, EDC House, Panaji, Goa.



Department of Personnel
Government of Goa
Secretariat, Porvorim, Goa-403521



File No.1/8/2023-PER/3852

Dated: 09/10/2023

Notification
1/8/2023-PER

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with section 21 of the General Clauses Act, 1897 (Central Act 10 of 1897), the Governor of Goa hereby amends the Recruitment Rules for the Group 'C' posts in various Departments under the Government of Goa, as follows, namely:—

In the Schedule to the Recruitment Rules for the posts of Multi Tasking Staff, Lower Division Clerk/Recovery Clerk, Junior Stenographer, Stenographer Grade-II, Junior Assistant, Senior Assistant in various Departments under the Government of Goa, in the relevant column under the heading "Educational and other qualifications required for direct recruits", under the sub-heading "Essential", wherever experience of a period of less than one year is specified or experience is not specified, the following shall be substituted/specified, as the case may be, namely:—

"Atleast one year working experience:-

- ✓
Adm.
AU & Secy
Genl/Adm.
GU
- (a) as an apprentice under the Apprentices Act; or
 - (b) in a Government Department/Organization/Office/Institute; or
 - (c) in a Semi-Government Organization/Office/Institute; or
 - (d) in a Factory/Company; or
 - (e) in any other private Establishment where not less than 05 persons are employed.

Note:- In case of clause (e) above, the application shall be accompanied by the following documents, namely:-

- (i) certificate of experience issued by employer.

Contd/-

- (ii) certified copy of Registration Certificate of establishment issued by the Labour Inspector.
- (iii) certified copy of the Statement in form I submitted by employer to the Labour Inspector.”.

This Notification shall come into force on the date of its publication in the Official Gazette.

By Order and in the name of
the Governor of Goa



(Eshant V. Sawant)
Under Secretary (Personnel-I)

To,

The Director, Printing and Stationery, Panaji with a request to publish this Notification and Schedule in the Official Gazette and to send to this Department 2 copies of the relevant Official Gazette.

- 1) All Heads of Department/ Offices.
- 2) All Departments in the Secretariat.
- 3) The Secretary, Goa Staff Selection Commission, Panaji, Goa.

Phone Nos.: +91(832) 2419803/806/807.

Fax No.: +91(832) 2419723.